**BOARD MINUTES**

**Buckeye On-Line School for Success**

**119 East Fifth Street**

**East Liverpool, Ohio 43920**

**Thursday February 17, 2022**

Board President Josh Martin called the meeting to order at 11:30 a.m.

Roll call by Amy DeFilippo:

Josh Martin, Joe Shemasek, Dr. Susan Rossi.

Rob O’Hara and Brett Green were absent and excused.

**BOSS Staff:**

Don Thompson, Lucas Cooper, Frank Leppar, Amy DeFilippo, Angela McGraw, Frank Mader, Madeline Baker, Jeannette Bailey.

**Guests:**

DeAnna Hardwick, ESCLEW Regional Technical Assistance Educator and Deanne Johnson, Morning Journal/The East Liverpool Review/Salem News.

**Pledge of Allegiance**

**Adopt the Agenda:**

A motion was made by Joe Shemasek and seconded by Sue Rossi to approve the February 17, 2022 agenda as presented. The motion was approved by Martin, Shemasek, Rossi.

**Public Input:**

There were no public comments.

**Approval of Minutes:**

A motion was made by Sue Rossi and seconded by Joe Shemasek to approve the minutes from January 20, 2022 as presented. The motion was approved by Martin, Shemasek, Rossi.

**Committee Report:**

Finance/Personnel: Chairman Joe Shemasek reported that the committee met today and turned it over to Lucas Cooper for the financials.

**Treasurer’s Report-Lucas Cooper:**

Lucas Cooper provided the Treasurer’s Report for January 2022. FTEs were 592 for revenue of $566,284. This larger payment was due to the Fair School Funding Plan being implemented in January. Revenue will resume normal levels in February. The cash balance was $2,214,979 for 181 days cash. This is 14 more than last month. Payables were $43,446 resulting in an unencumbered cash balance of $2,171,531. Budget and cash flow variances were discussed. January expenses were $79,000 higher than December's. Salaries remained the same. Benefits Increased by $55,000. This was due to the Anthem insurance bill being processed as normal. Purchased services were higher by $9,000. This was due to multiple electric bills and audit fees. Supplies and materials Increased by $11,000. This was due to the purchase of chrome books that are used for testing. Miscellaneous expenses were $6,000 higher due to a quarterly liability insurance payment. Year-to-date revenues exceed expenses by $708,804. All expenditures are within budget. Enrollment is under budget. Revenue is over budget. A motion was made by Joe Shemasek and seconded by Sue Rossi to approve the Treasurer’s Report as presented. The motion was approved by Martin, Shemasek, Rossi.

**Committee Report:**

Curriculum/Policy: Both committee members are absent, therefore did not meet today.

**Monthly Enrollment Verification-Frank Mader:**

Frank Mader reported that there are 32 outstanding enrollment verifications and we have been sending out parent square notifications every Friday. A motion was made by Sue Rossi and seconded by Joe Shemasek to approve the Monthly Enrollment Verification as presented. The motion was approved by Martin, Shemasek, Rossi.

**ESCLEW Monthly Update-DeAnna Hardwick:**

February Sponsor Update:

Upcoming Report Card Reforms The Ohio General Assembly passed House Bill 82 in June

2021, which included changes to the Ohio School Report Cards for schools and districts.

Governor DeWine signed the bill into law on July 1; and it became effective on Sept. 30,

2021. The key provisions of this bill reform Ohio’s school accountability system starting with the 2021-2022 school year. This reform was passed after years of collaborative research and

design by education stakeholders, including the major education associations, business

community, and General Assembly. The Ohio Department of Education will begin work to

implement these new reforms after the release of this year’s 2020-2021 report cards in

October.

Some of major highlights are listed below.

* Starting with the 2021-2022 school year, the report card will include six components:

Gap Closing, Achievement, Progress, Graduation, Early Literacy and College, Career,

Workforce, and Military Readiness.

* The rating system will stop using the A-F grade scale and start using a 1-5 star scale.
* The Achievement component will be based solely on the Performance Index.
* The Progress component will include three years of data, and the calculation will weigh

the most recent year higher than the two prior years.

* The Early Literacy component will be expanded to include the percent of students

scoring proficient or higher on the third-grade reading segment of the English language arts

state test, whether the school or district is making progress to improve off-track readers and

the percent of students promoted to fourth grade.

* New Student Opportunity Profiles will be phased in starting with the 2022-2023 school

year.

We will be closely following all updates and will inform our schools of any additional

changes or trainings as more information is released.

Recent Site Visit Highlights

The following areas will be addressed at the January 2022 site visit:

* Actual Student Enrollment
* Academic Discussion
* Actual Student Enrollment
* Update 11.6 Monitoring tool
* Task 165 - Ohio Means Jobs- HIGH SCHOOL ONLY \*\* ODE- ON SITE ITEM\*\*
* Does the school provide information regarding online education and career planning

through the Ohio Means Jobs website? Yes / No

* Does the school serve High School? Yes / No Strengths, Areas for Improvement
* Upcoming Events
* Questions/Concerns
* Technical Assistance

Financial Update

The following areas for December 2021 were reviewed by Linda Moye, ESCLEW Financial

Consultant, with Lucas Cooper on Jan 18, 2021:

* Financial Summary Report (cash-basis schools)
* Year-to-Date Actual vs. Budget (Forecast) Report
* Invoices More than 60 Days Past Due (Aging)
* FTE Enrollment
* Transaction Detail Report (FINDET)

Results: No red flags nor concerns

2021 – 2022 Governing Authority Goal (Attachment 11.6)

Goals:

1) The board will create 5 recorded messages to the student body throughout the year on

various topics and issues to promote student participation and lifelong learning.

2) Each board member will read and record a children's book for students as a part of Read Across America Week and promote a love of reading.

Evidence:

Approved goals shared with Board along with timeline in November. Recorded messages are

planned to be conducted Jan - May. Each board member will record a book for Read Across

America by the end of February because the event is the first week of March.

1.20.22 Dr. Rossi, Brett Green have recorded their books.

1.20.22 Brett Green – board greeting

All board members will be recording their books today. (2.17.22)

Progress No Progress ☐ Making Progress ☒ Met Goal ☐ N/A ☐

**Out of Town Events-Don Thompson:**

* The Underground Railroad Museum Field Trip, Flushing Ohio, General Fund, March 17, 2022, Lisa Fiorello-Halstead and other staff tbd.

A motion was made by Joe Shemasek and seconded by Sue Rossi to approve the Out of Town Events as presented. The motion was approved by Martin, Shemasek, Rossi.

**Certificated Personnel-Don Thompson:**

* None

**Non-Certificated Personnel-Don Thompson:**

* None

**Commercial Insurance Policy w/ Selective Insurance Company-Don Thompson:**

The Director recommended board approval of the 2022-2023 Commercial Insurance Policy w/ Selective Insurance Company, effective 03/08/2022-03/08/2023. A motion was made by Sue Rossi and seconded by Joe Shemasek to approve the Commercial Insurance Policy w/ Selective Insurance Company as presented. The motion was approved by Martin, Shemasek, Rossi.

**BOSS Eighteenth Annual Commencement Ceremony-Don Thomson:**

The Director recommended board approval of the BOSS Eighteenth Annual Commencement Ceremony as follows:

*Date:* Friday May 27, 2022

*Location:* Eastwood Event Center

5555 Youngstown Warren Road

Niles, Ohio 44446

*Time:* Commencement Ceremony at 7:00 p.m.

A motion was made by Joe Shemasek and seconded by Sue Rossi to approve the BOSS Eighteenth Annual Commencement Ceremony as presented. The motion was approved by Martin, Shemasek, Rossi.

**2022-2023 School Calendar-Don Thompson:**

The Director recommended board approval of the 2022-2023 School Calendar. A motion was made by Sue Rossi and seconded by Joe Shemasek to approve the 2022-2023 School Calendar as presented. The motion was approved by Martin, Shemasek, Rossi.

**Cessation Resolution-Don Thompson:**

The Director recommended board approval of a resolution to close enrollment for the 2022 school year, effective March 1, 2022. A motion was made by Joe Shemasek and seconded by Sue Rossi to approve the Cessation Resolution for the 2022 school year as presented. The motion was approved by Martin, Shemasek, Rossi.

**2022-2023 Salary Increase-Don Thompson:**

The Director recommended approval of a 5% salary increase for all staff in the 2022-2023 school year. A motion was made by Sue Rossi and seconded by Joe Shemasek to approve the 2022-2023 Salary Increase as presented. The motion was approved by Martin, Shemasek, Rossi.

**Administrative Update/Good of BOSS-Don Thompson:**

Special Education Update-Angela McGraw:

Angela informed the board about the recent passing of a BOSS student that had been unable to attend school this year due to being in the hospital. Board President Josh Martin requested that something be sent to the family on behalf of the board.

Student Services Update-Jeannette Bailey:

Jeannette reported on upcoming testing. ACT’s are March 1-3 and Spring Testing is March 28-April 14 at 43 different sites. We will soon begin scheduling for next year.

School Year Update-Frank Mader:

Frank reported on Fall testing results. Kids on the lower and higher end are moving up. Staff communication is very good and they are trying new things and working together.

K-5/PBIS Board Update-Madeline Baker:

All of our classes are plugging along, with the 3rd-5th teachers working hard to prepare their students for the Ohio State tests coming up soon.  Our K-2 teachers continue to work well with our Literacy Specialist to assure that students are progressing as they should.  It's been a great help to have Amy with us - she is highly skilled and trained in early literacy.  With that being said, we will be making some changes to our Elementary curriculum to better equip our teachers. We have added Heggerty for Phonemic Awareness training and we will be extending

Wilson Fundations Phonics program up through 3rd grade.   We will be forming a committee to look into SCI/SS curricula, as we feel that everyone will benefit from having a unified curriculum K-5. We also are working closely with our SSTR5 reps, Marla Peachock and Chris Canaan, to begin implementing HB 436 law that addresses Dyslexia Screening. We are identifying diagnostic tests that we already have that screen for Dyslexia.  i-Ready has just incorporated that into their diagnostics, so that is very helpful as we begin the process of screening all K-3rd students for Dyslexia. ODE will be releasing more guidelines in March/April We are required to establish a multi-sensory structured literacy certification process for our teachers.  We have several (5) teachers who are interested in getting trained and certified in dyslexia screening. The law requires that by the end of 2022-2023 school year, we have 1 certified teacher per 200 students in grades K-3; 1:150 students by the end of 23-24; and 1:100 students by the end of 24-25. Keys to Literacy has a 36-hour program that has just been approved by ODE for this certification process.  We will be looking into other possibilities as we continue working on this process.  SSTR5 is also presenting PDs beginning the end of this month for those teachers who are interested in getting certified. I'm very excited with how well our new initiative for K-5 foundational skills Hall of Fame is working.  4th grade piloted this 1st semester and since 2nd semester began, all the other grades K-5 have joined in.  Students can earn a Badge by completing lessons that show mastery of certain skills.  So far, our elementary students have earned 538 badges.

Tech Update-Frank Leppar:

Frank reported that we use E-Rate which reimburses us for our internet. It pays for internet and also for some of the hardware. We’ve started recycling so we brought in Follett to go through some of our books. Also, we use a number of different companies for computer recycling. Chrome books are ready to go for ACT testing. We held a mock test and it went smoothly.

Good of BOSS-Don Thompson:

The Director reported that the admin team is the key here. We used to pay for an e-rate consultant and now Frank Leppar handles it. BOSS had it’s second parent meeting last night and 102 attended. It was a very good hour-long parent meeting from 3:30 p.m. to 4:30 p.m. Parents had a lot of questions about testing. We have six CCP MOU’s and may see about six more. Also, we received an email from legal counsel regarding House Bill 51 and there is an emergency order from the Governor that will allow public bodies to extend virtual meetings through June 30, 2022. Meetings were held with all board members separately and things are good at BOSS. We are in a good position and looking forward to spring testing.

**Items from the Board:**

Board President Josh Martin reminded the board to complete the Ohio Sunshine Laws Training before the April board meeting. He also asked Vice President Dr. Rossi if she will be available for the March board meeting in the event that he is selected for jury duty. Dr. Rossi will be available.

**Adjournment:**

The board meeting was adjourned at 12:04 p.m.

The next regular board meeting will be Thursday March 17, 2022 at 11:30 a.m., at 119 East Fifth Street, East Liverpool, Ohio 43920.

Respectfully Submitted,

Amy DeFilippo

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**Signature of Board President**